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HOME INSPECTION ADVISORY COMMITTEE Minutes of July 14, 2015 Public Session

CALL TO ORDER

The Home Inspection Advisory Committee was called to order by Chairman Fitzpatrick at 9:30 a.m. in the Union Conference Room, third floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date, and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star-Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMS present: F. Michael Fitzpatrick
Neil Kipnis

CMs absent: Michael Del Greco

Others present: Karl W. Reidel, Executive Director, Olga Bradford, Deputy Attorney General, Joseph Grabowy and Martha Richardson, Committee Staff, and four members of the public.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

May 12, 2015

ACTION: The Committee reviewed the minutes of May 12, 2015, and on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to approve the minutes as amended.

REPORT OF THE EXECUTIVE DIRECTOR

The Committee noted the following statistics as of June 25, 2015.

a. Licensing Statistics:

| | |
|-------------------------------------|------------|
| - Licensed Home Inspectors - Active | 705 |
| - Home Inspectors - Expired | 349 |
| - Home Inspectors - Inactive | <u>210</u> |
| Total | 1,264 |

The Committee noted these statistics for the record.

b. Incoming Correspondence:

Bruce Funk

RE: Review of Continuing Education Courses

June 10, 2015

ACTION: The Committee reviewed two courses for continuing education credit approval submitted by Mr. Funk and on a motion by CM Kipnis, second by Chairman Fitzpatrick, the Committee voted to send Mr. Funk the continuing education approval form, which when completed and returned, will be further reviewed. Mr. Funk must also inform the Committee as to which biennial renewal period the credits should apply.

c. Outgoing Correspondence:

David Goldstein

RE: "Bridge" Type Home Inspector Curriculum

May 15, 2015

The Committee reviewed its correspondence to David Goldstein requesting additional information regarding the "Bridge" Home Inspector Curriculum offered at the Building Inspector's Career Institute. Since a response was not received, the Committee will re-send its request.

d. ED Reidel informed the Committee that he contacted the Board of Pharmacy to determine how they manage and verify continuing education units completed by their licensees. It was learned that licensees of the Board of Pharmacy monitor their continuing professional competency credits through their national association which administers the examinations. The Home Inspectors do not have a corresponding organization for the management of their continuing professional competency credits.

APPEARANCES:

None

APPLICATIONS FOR REVIEW

ACTION: The Committee, on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to approve the following applications for licensure pending receipt of insurance:

| <u>Applicant</u> | <u>Application #</u> |
|----------------------|----------------------|
| Frank Mitchell | 1937708 |
| William Fontes | 1939454 |
| Jeffrey DeSimone | 1941842 |
| Gerald MacDonald | 1940146 |
| Thomas Carter | 1943772 |
| John Lisle | 1944672 |
| Scott Henderson | 1944706 |
| Paul Robinson | 1947558 |
| Gary Scerbo | 1947465 |
| Joseph Vitale | 1946420 |
| James Besser | 1948375 |
| Larry Stanley | 1942862 |
| Ben Glineman | 1950318 |
| Paul Ryan | 1950622 |
| John Doering | 1951322 |
| Theodore Kielb | 1947792 |
| Peter Ciliberto, Jr. | 1937707 |
| Matthew Gray | 1954610 |

Michael McGonigle - #1929207

The Committee reviewed an appeal of the Committee's prior decision for the license application for Michael McGonigle. Previously, the Committee advised Mr. McGonigle that he did not satisfy the education and experience requirements of its regulations. In addition, Mr. McGonigle did not pass a national home inspector examination administered or approved by the Committee

ACTION: The Committee approved a motion by CM Kipnis, second by Chairman Fitzpatrick, to approve Mr. McGonigle's application pending (1) satisfactory completion of the national home inspector examination, (2) proof of an errors and omissions insurance policy in the minimum amount of \$500,000 per occurrence and (3) successfully completion of three (3) credits in Ethics, three (3) credits in report writing, and three (3) credits on the rules governing the practice of home inspection within four (4) months of the date of his license issuance, all of which may be applied to the 2015-2017 biennial licensure period.

REVIEW OF CONTINUING EDUCATION COURSES:

ACTION: The Committee reviewed the following courses and on a motion by Vice-

Chairman Del Greco, second by CM Kipnis, voted to approve the courses as follows:

| <u>Sponsor</u> | <u>Course</u> | <u>Credits</u> |
|-------------------|---|----------------|
| Garden State ASHI | Identifying Defects in Older Buildings | 5.0 |
| Garden State ASHI | Garage Door Safety | 1.0 |
| Garden State ASHI | Water Damage: Risk, Diagnosis & Mitigation, Fire & Smoke Damage Detection, Structural Implications & Mitigation | 5.0 |
| Garden State ASHI | Inspecting Electrical Deficiencies | 4.0 |
| Keystone ASHI | New Plumbing Components & Rules | 2.0 |
| Keystone ASHI | Doing Decks | 2.0 |
| Keystone ASHI | What the Heck is That? New & Old | 2.0 |
| Keystone ASHI | Inspection Quiz | 2.0 |
| Keystone ASHI | Foundation Defects | 2.0 |
| Keystone ASHI | Wood Destroying Insects | 2.0 |
| Keystone ASHI | Identifying & Testing Indoor Hazards | 2.0 |
| Keystone ASHI | New Plumbing Components & Rules | 2.0 |
| Keystone ASHI | Frequency & Causes of Malfunctions in HVAC, Electrical, Plumbing, and Appliance Systems | 2.0 |
| McKissock, LLC | Practical & Successful Reporting | 4.0 |
| McKissock, LLC | Plumbing Cross Connections | 3.0 |
| McKissock, LLC | Obeys the Law: Standards & Practice for NJ Home Inspection | 2.0 |
| McKissock, LLC | Attic Ventilation | 2.0 |
| McKissock, LLC | Radon Inspection for Residential Properties | 2.0 |
| McKissock, LLC | Home Inspection - From the Ground Up | 3.0 |
| McKissock, LLC | Inspecting & Identifying A/C & Heat Pump Systems | 3.0 |
| McKissock, LLC | Inspecting What's Outside the House | 3.0 |
| McKissock, LLC | Interior & Exterior Inspections of Key Areas | 8.0 |
| McKissock, LLC | Roof Inspection | 4.0 |
| McKissock, LLC | Safety Precautions for Home Inspectors | 2.0 |
| McKissock, LLC | Electrical Inspection, Inside and Out | 3.0 |
| McKissock, LLC | Basic Foundation Construction 101 | 2.5 |
| NY Metro ASHI | Building Science for the Home Inspector | 2.0 |
| NY Metro ASHI | History & Science of Wastewater Treatment | 2.0 |
| NY Metro ASHI | Inspecting Modular Homes | 2.0 |
| NY Metro ASHI | Inspecting Air & Water Mitigation Systems | 2.0 |
| NY Metro ASHI | Superior Walls | 2.0 |
| NY Metro ASHI | Helical Pier Foundation & Support Systems | 2.0 |
| NY Metro ASHI | Steel Framing | 2.0 |
| NY Metro ASHI | Inspecting High Efficiency Boilers & On-Demand Water Heaters | 2.0 |
| NY Metro ASHI | Inspecting Electrical Systems | 1.5 |
| New Jersey NACHI | Inspecting Radon Mitigation Systems | 2.0 |
| New Jersey NACHI | Storage Tank Technology | 2.0 |

| | | |
|------------------|---|-----|
| New Jersey NACHI | Attic Ventilation Systems | 2.0 |
| New Jersey NACHI | Inspection of Roofing Systems & Identification of Defects | 2.0 |
| Southern NJ ASHI | Structural Connectors for Home Construction | 2.0 |
| Southern NJ ASHI | Stucco & Stone Veneer | 2.0 |
| Southern NJ ASHI | Recognizing Chimney Deficiencies | 2.0 |
| Southern NJ ASHI | Pool Overview & Inspection | 1.0 |
| Southern NJ ASHI | Wood Destroying Insect Damage | 1.0 |
| Southern NJ ASHI | Asphalt Shingle Roofing | 2.0 |
| Southern NJ ASHI | Ten Common Plumbing Issues | 2.0 |
| Southern NJ ASHI | HVAC Product Advancements | 2.0 |
| Southern NJ ASHI | Ethics for Home Inspectors | 2.0 |

REACTIVATIONS/REINSTATEMENTS

Neal Pelcher, #24GI00092300

ACTION: The Committee reviewed Mr. Pelcher's application for reactivation of his license and on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to reactivate Mr. Pelcher's HI license.

Robert Robles, #24GI00086300

ACTION: The Committee reviewed Mr. Robles's application for reinstatement of his license and on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to reinstate Mr. Robles HI license after receipt of his certificate of insurance and completion of nine (9) credits in Ethics, report writing, and the Committee's rules and regulations (3 CEUs each). Also, Mr. Robles must complete the balance of thirty one (31) CEUS within six (6) months of the reinstatement date of his license or it may be suspended by the Committee with the issuance of a Consent Order.

David Winkle, #24GI00118500

ACTION: The Committee reviewed Mr. Winkle's application for reinstatement of his license and on a motion by CM Kipnis, second by Chairman Fitzpatrick, voted to reinstate Mr. Winkle's HI license effective immediately.

INFORMATIONAL ITEMS

DISCUSSION: The Committee reviewed a proposed regulation regarding the abandonment of applications.

The Committee requested that applications for reinstatement/reactivation also be included in the proposed regulation.

PUBLIC COMMENTS

DISCUSSION: ED Reidel reviewed a recent United States Supreme Court ruling in the

matter of the North Carolina State Board of Dental Examiners v. Federal Trade Commission, and the Committee discussed its potential impact upon the Committee and its members. The Committee will be notified if the Office of the Attorney General or the DCA provide any further guidance with respect to the U.S. Supreme Court's ruling.

MOVE TO EXECUTIVE SESSION

ACTION: The Committee, on a motion by Chairman Fitzpatrick, second by CM Kipnis, voted to enter Executive Session to review disciplinary matters.

RETURN TO PUBLIC

On a motion contained in the Executive Session minutes, the Committee re-entered Public Session for the purposes of adjournment.

ADJOURNMENT

ACTION: On a motion by Chairman Fitzpatrick, second by CM Kipnis, the Committee voted to adjourn the meeting at 2:00 PM.

APPROVED BY:

F. Michael Fitzpatrick
Chairman

Karl W. Reidel
Executive Director